

CHANGE OF STATUS APPLICATION CHECKLIST



Preparing Documents for Arkansas State University for initial I-20 Application

- Scanned color copy of your passport information page
- Scanned color copy of your current United States visa stamp
- Copy of your I-94 form
- Copy of your letter of admission to A-State
- Recent bank statement
- Affidavit of Support from a financial sponsor
- I-20 Request Form

Preparing the application for USCIS

- Pay SEVIS I-901 fee
- Pay I-539 fee
- Complete I-539 form
- Complete form G-1145
- Letter requesting change of status and explaining the reason(s) for change of status

Complete the following **only if you are currently married**

- Scanned color copy of your spouse's passport information page
- Scanned color copy of your spouse's current United States visa stamp
- Copy of your spouse's I-94 form
- Copy of your official marriage license
- Letter from your spouse's current employer (*if switching from H-4*)
- Spouse's five (5) most recent pay stubs (*if switching from H-4*)

Once your application has been approved provide the following documents to A-State International Student Services:

- A copy of your new visa stamp
- A copy of your I-797 approval notice
- A copy of your new I-94 if you left the U.S. to get your visa stamp
- A valid F-1 visa stamp from a U.S. consulate abroad if you left the U.S. to return under F-1 status